

ANNUAL REPORT – 2012-13

1.0 Highlights of the year 2012-13 at a Glance

1.	No. of notified establishments as on 31.03.2013	:	1189
2.	No. of students aspiring for Apprenticeship training		
	Graduate	:	5294
	Technician	:	2114
	Technician (Voc)	:	3793
	Total	:	11201
3.	Gross live notified facilities during the year 2012-13		
	Graduate	:	4937
	Technician	:	3901
	Technician (Voc)	:	3762
	Total	:	12600
4.	Total No. of Training Seats utilised		
	Graduate	:	5110
	Technician	:	1919
	Technician (Voc)	:	3023
	Total	:	10052
5.	No. of training certificates issued	:	3787
6.a)	No. of Establishments to which BOPT(ER) forwarded Bio-data of candidates (Graduate, Technician & Technician (Voc)	:	66
b)	No. of candidates whose Bio-data were forwarded to 66 (Sixty Six) establishments in Eastern Region by BOPT(ER)	:	1172
7.	Central Selection organised by BOPT(ER) for selecting candidates for Apprenticeship Training for different establishments		
	: No. of candidates called	:	2110
	: No. of candidates appeared	:	855
	: No. of candidates selected	:	591
8.	No. of Establishments visited by the officers of BOPT(ER)	:	162
9.	No. of Technical Institutions visited by the officers of BOPT(ER)	:	10
10.	No. of Group Meetings with Establishments/Institutions including Round table discussion, meet the Apprentices Programme, Career Guidance Programme etc. conducted.	:	45

2.0 Introduction

2.1 Board of Practical Training, Eastern Region, is an Autonomous organisation of the Ministry of Human Resource Development (Deptt. of Higher Education), Government of India, and is registered under the West Bengal Societies Registration Act, 1961. The Secretariat of the Board of Practical Training, Eastern Region, has been functioning at its own office Building at Salt Lake City, Kolkata – 700 064 since July 1986. The Board is headed by the Chairman, consisting of the members nominated by the Ministry of Human Resource Development (Deptt. of Higher Education), Govt. of India, Confederation of Indian Industries (ER), Public Sector undertakings in the Region, Eastern Regional Committee of AICTE, Iron and Steel Industries in Private Sector, Port Trust/Railways, State Governments, The Institution of Engineers (India), Head of Technical Institutions (both at Degree and Diploma Level) etc. The Director is the Chief Executive of the secretariat of the Board, who also acts as the member-secretary of the Board.

2.2 The Board of Practical Training, Eastern Region, for the 37th year continued to perform its responsibilities on proper implementation of the Apprentices (Amendment) Act, 1973 & 1986 in the Eastern Region comprising the States of West Bengal, Bihar, Jharkhand, Orissa, Assam, Nagaland, Manipur, Tripura, Arunachal Pradesh, Mizoram, Meghalaya, Sikkim and Union Territory of Andaman & Nicobar Islands. In accordance with the Apprentices Act and Rules, the Board is empowered to assess Apprenticeship Training facilities in respect of establishments under various sectors, notify them to engage a stipulated number of apprentices, oversee engagement of apprentices, monitor and review the working of the Apprenticeship Scheme (both quantitatively and qualitatively). The responsibility of the Board also includes reimbursement of Government's share of stipend at the rate of 50% on minimum prescribed rate claimed by the Training Establishments after registration of contract of Apprenticeship.

A new category of Apprentices termed as Technician (Vocational) Apprentices was introduced by the Government of India through further amendment of the Apprentices Act in 1986 for training pass-outs +2 Vocational streams students from Higher Secondary School system in some designated subject-fields. The placement of students commenced on receipt of Government Notification in regard to subject-fields of training (designated trades) for Technician (Vocational) Apprentices (published in the Gazette of India: Part – II, Section – 3, Sub-Section (i) dated 14.5.1988).

The Nodal Centre of the National Technical Manpower Information System (NTMIS) in the Board also continued to exist, however the work of collecting data pertaining to technical manpower in the establishments could not be performed as no guidelines received from IAMR, Delhi, the lead centre of NTMIS or from AICTE, the funding body.

3.0 The Board Members

The present Board of Governors has been functioning since 30th January, 2012. On the expiry of tenure of Shri Aniruddha Lahiri as Chairman, BOPT(ER), the Ministry appointed Shri Harsh K. Jha, MD, Tata Metalliks as chairman in the Board of Governors. Shri Harsh K. Jha kindly accepted the chairmanship of the Board with effect from 30th November, 2011.

On expiry of the tenure of 3 years of the previous Board, it was reconstituted with effect from its first meeting held on 30th January, 2012 under the chairmanship of Shri Harsh K. Jha.

The list of the members of the Board during the period under report is given in Appendix-I.

4.0 Board Meeting

During the year under report, the Board met two times viz., 115th Meeting held on 27.07.2012 and 116th Meeting held on 29.11.2012.

4.1 Annual General Meeting of the Society of BOPT(ER)

During the year under report, the Annual General Meeting of the Society of the Board of Practical Training, Eastern Region, was held on 29th November, 2012 in the 'Conference Room' of BOPT(ER), Kolkata under the Chairmanship of Sri Harsh K. Jha.

5.0 Board's Representation in other Managing Committees

During the year 2012-13 the Director of the Board represented in the following committees.

- i) Central Apprenticeship Council (CAC).
- ii) Eastern Regional Committee of AICTE.
- iii) State level committees for technical education in Orissa and Arunachal Pradesh.
- iv) Education & Skill Development, sub-committee of Confederation of Indian Industry (CII), Eastern Region.
- V) State Council for Technical Education, Government of Arunachal Pradesh.

6.0 Different Committees appointed by the Board

6.1 Standing Finance Committee

The Board in its 114th Meeting held on 30.01.2012 reconstituted the Standing Finance Committee of the Board as follows:

1.	Chairman of the Committee	Chairman of the Board or his nominee
2.	One Representative of the Integrated Finance Division of M/o. HRD, Govt. of India.	Representative of FA, Integrated Finance Division, Ministry of HRD, Department of Higher Education, Govt. of India, New Delhi. (To be nominated by IFD of Ministry of HRD.)
3.	An Officer from Ministry of HRD, Department of Higher Education, Govt. of India.	Additional Apprenticeship Adviser (T) / A Representative of Technical Bureau of Ministry of HRD, Department of Higher Education, Govt. of India, New Delhi, or his nominee.
4.	Member	Shri Sandeep Dhir, Chief-Employee Training and Development, Tata Steel Limited, Jamshedpur-831 001, Jharkhand
5.	Member	Shri A.K. Tripathy, Principal Rajiv Gandhi Govt. Polytechnic, Department of Education, Vivek Vihar, Itanagar – 791116, Arunachal Pradesh

6.	Member-Secretary	Director, BOPT(ER), Kolkata
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6.2 Building & Works Sub-Committee

The Board in its 114th Meeting held on 30.01.2012 reconstituted the Building Sub-Committee of the Board as follows:

1.	Chairman of the Committee	Chairman, BOPT(ER) or his nominee.				
2.	Two Expert Members	<table border="1"> <tr> <td>a)</td> <td>Professor of National Institute of Technical Teachers' Training & Research (Civil Engg. Deptt.), Sector – III, Salt Lake City, Kolkata – 700 106.</td> </tr> <tr> <td>b)</td> <td>Executive Engineer, Metropolitan Sports Division-I, Public Works Deptt., Govt. of West Bengal, Purta Bhawan, (1st Floor), Salt Lake City, Kolkata-700091.</td> </tr> </table>	a)	Professor of National Institute of Technical Teachers' Training & Research (Civil Engg. Deptt.), Sector – III, Salt Lake City, Kolkata – 700 106.	b)	Executive Engineer, Metropolitan Sports Division-I, Public Works Deptt., Govt. of West Bengal, Purta Bhawan, (1 st Floor), Salt Lake City, Kolkata-700091.
a)	Professor of National Institute of Technical Teachers' Training & Research (Civil Engg. Deptt.), Sector – III, Salt Lake City, Kolkata – 700 106.					
b)	Executive Engineer, Metropolitan Sports Division-I, Public Works Deptt., Govt. of West Bengal, Purta Bhawan, (1 st Floor), Salt Lake City, Kolkata-700091.					
3.	Member	Director, BOPT (ER) Kolkata.				
4.	Member-Secretary	Administrative-cum-Accounts Officer, BOPT(ER).				

6.3 Selection Committee

The Board in its 114th Meeting held on 30.01.2012 reconstituted the Selection Committee as follows:

6.3.1 For the posts of Assistant Director of Training and/or other posts carrying a minimum Grade pay of Rs.5400/= p.m. or more (as per 6th CPC) :

Composition of the Committee in accordance with the Recruitment Rules		Nomination approved by the Board.
1.	Chairman of the Committee.	Chairman, BOPT(ER) or his nominee
2.	A representative of the Ministry of HRD on the Board	Additional Apprenticeship Adviser (T) / A Representative of Technical Bureau of Ministry of HRD, Department of Higher Education, Govt. of India, New Delhi, or his nominee
3.	One Expert Member to be nominated by the Chairman of the Board	To be nominated by the Chairman of the Board.
4.	Member-Secretary	Director, BOPT(ER), Kolkata

6.3.2 For other posts not exceeding Grade Pay of Rs. 5400/= p.m. (as per 6th CPC)

1.	Chairman	Director , BOPT (ER)				
2.	A representative of the Ministry of HRD (Deptt. of Higher Education) Govt. of India	A nominee of Ministry of HRD (Deptt. of Higher Education), Govt. of India.				
3.	Two members of the Board to be nominated by the Chairman of the Board	<table border="1"> <tr> <td>i)</td> <td>Chief Personnel Officer, South Eastern Railway, Kolkata or his nominee.</td> </tr> <tr> <td>ii)</td> <td>Shri A.K. Tripathy, Principal</td> </tr> </table>	i)	Chief Personnel Officer, South Eastern Railway, Kolkata or his nominee.	ii)	Shri A.K. Tripathy, Principal
i)	Chief Personnel Officer, South Eastern Railway, Kolkata or his nominee.					
ii)	Shri A.K. Tripathy, Principal					

		Rajiv Gandhi Govt. Polytechnic, Department of Education, Vivek Vihar, Itanagar – 791116, Arunachal Pradesh
4.	The Board also suggested that a representative of Minority community may be inducted as and when required.	Nominee from other Central / State Govt. organisation.

6.4 Departmental Promotion Committee (D.P.C.)

The Board at its 114th Meeting held on 30.01.2012 reconstituted the Departmental Promotion Committees for employees belonging to Groups ‘A’, ‘B’, ‘C’ and ‘D’ as follows:

6.4.1 D.P.C. for Group ‘A’ and ‘B’ posts :

1.	Chairman of the Committee.	Chairman, BOPT(ER) or his nominee.
2.	A representative of the Ministry of HRD, Govt. of India.	Additional Apprenticeship Adviser (T) / A Representative of Technical Bureau of Ministry of HRD, Department of Higher Education, Govt. of India, New Delhi, or his nominee
3.	One member of BOG of BOPT(ER) to be nominated by the Chairman.	Shri B.P. Lenka Chief Manager (HR-Training) Hindustan Aeronautics Limited (Engine Division, Koraput) P.O: Sunabeda-763 002 District-Koraput, Orissa
4.	One Class-I Officer of Govt. of India belonging to SC/ST community working in the Grade Pay higher than post under consideration (as per 6 th CPC).	Nominee from NITTTR/Class-I Officer of Export & Import Office or other Central Govt. organisation.
5.	Member-Secretary	Director, BOPT(ER)

6.4.2 D.P.C. for Group ‘C’ and ‘D’ posts :

1.	Chairman of the Committee.	Director, BOPT(ER)
2.	A representative of the Ministry of HRD, Govt. of India.	A nominee of the Ministry of HRD, Govt. of India.
3.	One member of the Board to be nominated by the Chairman.	Dr. Chandidas Saha, FIE 2A, Shantiniketan Apartment AE-4, Rabindra Pally P.O.: Prafulla Kanan, Kolkata – 700 101
4.	One Class-I Officer of Govt. of India belonging to SC/ST community working in the Grade Pay of Rs. 5400/- per month or above (as per 6 th CPC).	Nominee from NITTTR/Class-I Officer of Export & Import Office or other Central Govt. organisation.
5.	Member-Secretary	Administrative-cum-Accounts Officer, BOPT(ER), Kolkata

6.5 IT-Enabling Committee

The Board at its 114th Meeting held on 30.01.2012 constituted the IT-Enabling Committee as follows:

1.	Shri R.N. Lahiri Managing Trustee and Member Secretary Batanagar Education & Research Trust 1/1/1, Jodhpur Park, Kolkata - 700 068 West Bengal, India	Chairman
2.	Dr. Atul Bora Director of Technical Education Govt. of Assam, Kahilipara, Guwahati-19.	Member
3.	Shri Sandeep Dhir Chief-Employee Training & Development M/s. Tata Steel Ltd., Jamshedpur-831001, Jharkhand.	Member
4.	Director, BOPT(ER)	Member-Secretary

6.6 Inventory Review /Writing off Committee

The Board at its 114th Meeting held on 30.01.2012 constituted the Inventory Review/ Writing off Committee as follows:

1.	Dr. Chandidas Saha, FIE 2A, Shantiniketan Apartment AE-4, Rabindra Pally P.O.: Prafulla Kanan, Kolkata – 700 101.	Chairman
2.	Commodore Ratnakar Ghosh, IN (Retd.) Director (Shipbuilding) Garden Reach Shipbuilders & Engineers Ltd. 43/46, Garden Reach Road Kolkata – 700 024.	Member
3.	Director, BOPT(ER)	Member
4.	Administrative-cum-Accounts Officer, BOPT(ER)	Member-Secretary

7.0 Standing Finance Committee Meeting

During the year under report, the 45th Meeting of the Standing Finance Committee was held on 27th July, 2012 and 46th Meeting was held on 29th November, 2012.

8.0 Establishment

During the period from 01.4.2012 to 31.3.2013, the establishment of the Board was consisted of Director, one Deputy Director of Training, three Assistant Directors of Training, one Administrative-cum-Accounts Officer and 35 (thirty-five) members of staff. The Nodal Centre of the Board under NTMIS consisted of one Project Officer, one Computer Operator-cum- Programmer and one staff member.

9.0 Accounts & Audit

The Accounts of the Board for the year 2012-2013 was audited by the Principal Director of Audit (Central), C.A.G. Office, Kolkata. The Annual Accounts for the year 2012-2013 along with the Audit Report, Audited Statements of Accounts and Audit Certificate is placed in Appendix-III for placing before both the Houses of Parliament, New Delhi.

9.1 Details of Grants utilised in respect of Establishment Account, Stipend Account for 2012-13 are reproduced below:

Particulars	Establishment A/c.			Stipend A/c.		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
A. Receipts :						
a) Opening balance as on 01.04.2012	8.24	86.75	94.99	304.56	5.02	309.58
b) Grant Received	50.93	233.00	283.93	289.22	252.75	541.97
c) Receipts from other sources	2.44	0.69	3.13	13.84	-	13.84
d) Receipts & Recovery of loan	-	1.00	1.00	-	-	
<u>TOTAL</u>	61.61	321.44	383.05	607.62	257.77	865.39

Particulars	Establishment A/c.			Stipend A/c.		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
B. Payments :						
Payments made during 2012-13	60.65	251.05	311.70	557.03	257.50	814.53
<u>TOTAL</u>	60.65	251.05	311.70	557.03	257.50	814.53

	Rs. in lakhs					
(A-B) Closing Balance as on 31.3.2013	0.96	70.39	71.35	50.59	0.27	50.86

9.2

The Board has also a Nodal Centre under National Technical Manpower Information System (NTMIS). This project is funded by All India Council for Technical Education (AICTE), and guided by Institute of Applied Manpower Research (IAMR), Delhi. The Accounts of NTMIS was separately audited by CAG, Kolkata office.

During the period reported upon, AICTE could release only 3.42 lakhs of grants which was less than the required fund. The balance amount was met up through loan from Boards account. The details of Grant utilised in respect of NTMIS Accounts (Nodal Centre) for the year under report (2012-13) are reproduced below:

Particulars	NTMIS A/C	
	Non-Plan	Total
C. Receipts :		
a) Opening balance as on 01.4.2012	1.82	1.82
b) Grant Received	3.42	3.42
c) Receipts of loan from Board's Establishment	11.00	11.00
TOTAL :	16.24	16.24

Particulars	NTMIS A/C	
	Non-Plan	Total
D. Payments :		
a) Payments made during 2012-13	14.71	14.71
b) Repayment of loan to Board's Establishment account	1.00	1.00
TOTAL :	15.71	15.71

	NTMIS A/C	
	Non-Plan	Total
Closing Balance as on 31.3.2013(C-D)	0.53	0.53

10.0 Procurement & Utilisation of notified/identified training seats under Apprenticeship Training

10.1. During the year under Report, efforts were made to provide training facilities to as many eligible Graduates, Technician (Diploma holders) and Technician (Vocational) students in Eastern Region as possible. Many of the training establishments in Eastern Region, in spite of notifications issued by the Board, were reluctant to engage apprentices. Such establishments fall in every sector, i.e. Central Govt. Departments and its undertakings, State Govt. Departments and its undertakings as well as Private Establishments. Efforts were made to procure training seats in non-conventional areas such as National Highway Project and different Construction Companies, Hotels, Information Technology based industries, Airways, Mobile Telephone Services Organizations etc. Special efforts were also made to provide training facilities to Scheduled Castes, Scheduled Tribes, Minority candidates and Women candidates who approached this Board for Apprenticeship Training.

During the period reported upon, educational facilities in Engineering/Technology were available in the Eastern Region in altogether 193 (One hundred Ninety Three) colleges of Engineering/Technology and 224 (Two hundred and Twenty Four) Polytechnics, and 682 (Six hundred Eighty Two) Vocational Schools in Eastern Region. The State-wise break-up of Colleges of Engineering/Technology, Polytechnics and Higher Secondary (Vocational) Schools are indicated in Table-I.

TABLE - I
No. of Technician and Vocational Institutions in Eastern Region
 (As per information available from AICTE & also from different states)

Sl. No.	State	No. of Institutions			
		Degree Level	Diploma Level	Technician (Vocational)	Total
1.	Assam	14	14	90	118
2.	Bihar	19	19	91	129
3.	Jharkhand	11	22	59	92
4.	Orissa	71	79	231	381
5.	West Bengal	70	69	148	287
6.	Manipur	01	04	19	24
7.	Meghalaya	01	03	02	6
8.	Tripura	01	03	01	5
9.	Nagaland	01	03	--	4
10.	Mizoram	01	03	--	4
11.	Andaman & Nicobar Island	01	01	05	7
12.	Arunachal Pradesh	01	02	--	3
13.	Sikkim	01	02	36	39
	TOTAL :	193	224	682	1099

N.B.: From some of the institutions at Degree & Diploma level, 1st batch was yet to pass out. In many states number of Vocational (+2) Schools where students were admitted, were less than the above figure e.g. in Orissa and Assam, number of functional Vocational schools are 58 and 45 against 231 and 90 schools respectively, selected for running vocational courses at +2 level. Besides the above, there were some Institutions at degree & diploma level for Pharmacy & Architecture.

10.2 As done in the previous years the Heads of the Institutions were requested to furnish the particulars of the fresh pass outs who were aspiring to avail apprenticeship training facilities under the Apprentices (Amendment) Act, 1973 & 1986. As an innovative approach this Board also printed, coloured post cards (in different colours for each, Graduate, Technician and Technician (voc) apprentices) and were forwarded to various institutions for distribution amongst the students who were required to fill the same and either submit to the Head of the Institution for onwards submission to this Board or may directly post the same to this office for the purpose of enrolment. This Board has also implemented its e-governance web portal (www.boppter.com) which has the several facilities such as enrolment for establishments, institutions and the aspiring students in particular. The online enrolment facility opened the door for all the aspiring students residing in even the far North-Eastern States of India, to login and enroll themselves. During the year under report, nearly 11201 (Eleven thousand Two hundred and One) fresh Graduate Engineers/Technologists, Diploma holders and Technician (Vocational) students from different institutions were found to be aspiring for apprenticeship

training (However, few of them also did not join the organization for training, whenever opportunities were given.)

The total numbers of aspiring candidates for apprenticeship training State-wise and level-wise are given in the Table-II.

TABLE - II

No. of candidates aspiring for Apprenticeship Training from different States in Eastern Region

Sl. No.	State	No. of students aspiring for apprenticeship training			
		Degree Level	Diploma Level	Technician (Vocational)	Total
1.	Assam	78	163	4	245
2.	Bihar	7	4	2425	2436
3.	Jharkhand	261	403	110	774
4.	Orissa	2474	950	378	3802
5.	West Bengal	2425	523	876	3824
6.	Manipur	4	13	--	17
7.	Meghalaya	--	02	--	02
8.	Tripura	30	17	--	47
9.	Nagaland	--	--	--	--
10.	Mizoram	--	35	--	35
11.	Andaman & Nicobar Island	06	04	--	10
12.	Arunachal Pradesh	--	--	--	--
13.	Sikkim	09	--	--	09
	TOTAL :	5294	2114	3793	11201

- 10.3 As on 31.3.2013 BOPT(ER) brought altogether 1189 (One Thousand One Hundred and Eighty Nine) establishments under notification for implementation of the scheme of apprenticeship training, however most of them were reluctant to engage apprentices due to financial crunch, sickness etc. Sector wise notified live establishments (who were engaging apprentices or have not regretted to engage apprentices) are identified in Table-III.

TABLE - III

Central Govt. Deptt. /Central Public Sector/ undertakings	71
State Govt. Deptt./State Public Sector/undertakings	107
Private Sector	263
TOTAL :	441

- 10.4 As on 31.3.2013 the Board identified/notified training facilities for 4937 Graduates, 3901 Technicians and 3762 Technician (Vocational) in altogether 441 live notified establishments. A sector wise position for live notified seats is indicated in Table-IV.

TABLE – IV
Identified training seats in Eastern Region

Sector	Apprenticeship Facilities			
	Graduate	Technician	Technician (Vocational)	Total
Central Govt. Deptt. / Central Public Sector/ Undertaking	366	1277	150	1793
State Govt. Deptt./State Public Sector/undertaking	571	1728	677	2976
Private Sector	4000	896	2935	7831
TOTAL	4937	3901	3762	12600

10.5 Central Selection Meetings for engagement of – Graduate, Technician and Technician (Vocational) apprentices under the Act :

During the period under report, the Board organised 15 (Fifteen) Central Selection Meeting in twenty five days at Board's office premises, 2 (Two) Centralized Selection Meeting in Two days at establishment premises for selection of apprentices for undergoing apprenticeship training at different establishments. Details are given at Appendix – II.

During the year 2012-13, BOPT(ER) forwarded the Bio-Data of 1172 (One Thousand one Hundred & Seventy Two) eligible candidates to 66 (Sixty Six) establishments in the region to facilitate the processes of engagement of apprentices by the establishments.

Besides the above, selection of about **1470** (One Thousand Four Hundred and Seventy) Apprentices were effected through the sponsoring of eligible candidates by the Directorate of Technical Education and Directorate of Vocational Education of the States of Assam, Orissa and Principals of Engineering Colleges and Polytechnic Institutions to different organizations in their respective States. The training seats were notified/identified by this Board.

10.6 Supervision of Training :

During the period from 01.4.2012 to 31.3.2013 the officers and senior staff members of this Board have undertaken 162 (One Hundred and Sixty Two) visits to different training establishments and 10 (Ten) visits to the Technical Institutions (including visits to the Directorate of Technical Education of different states, Directorate of School/Vocational Education of different states) in the region in connection with proper implementation of the Apprentices (Amendment) Act, 1973 & 1986 respectively.

10.7 Utilisation of Training Seats during the period under report :

On the basis of Registration of contract & sponsoring of Apprentices, 10052 (Ten Thousand and Fifty Two) seats of different categories have been utilised (Refer Table V).

11.0 Quality-Improvement & Other Development Programmes related to Apprenticeship Training

The major function of the BOPT (ER), Kolkata is the implementation of the National apprenticeship training scheme in eastern region in respect of Graduate, Technician and Technician (Vocational) apprentices under The Apprentices Act, 1961 (as amended in 1973 & 1986). To achieve this it is always the endeavor of the Board to establish a proper communication channel with the various stake holders viz. the establishments, the educational institutions and the aspirants of apprenticeship training. The Board carried out the following concomitant activities for effective implementation of the apprenticeship training scheme.

11.1 Career Guidance Programme (C.G.P.) & Supervisory Development Programme (S.D.P.):

The Board organised ‘Career Guidance Programmes’ & ‘Supervisory Development Programmes’ for the final year students belonging to Degree, Diploma and Higher Secondary (Vocational) Institutions. Officers from this Board and faculty from other organisations such as MSME Institute located at various parts of Eastern Region were also called to deliver lectures on Entrepreneurship, Job opportunities in large & small scale industries, Apprenticeship Training, Financial Assistance and success stories. The objectives for organising such programmes were :-

1. To apprise the students about the necessity of practical training so as to equip themselves to become more employable in the Employment Market.
2. To give the students an idea about Factory/Industrial environment and the role of apprentices during training.
3. Maintenance of Work Diary.
4. How to utilise the training period effectively, so that a student after completion of training should feel, that, there has been a development in his/her skill and knowledge.
5. To identify Industries’ expectations from the Engineers and Technicians etc.

During the Period under report 13 (Thirteen) C.G.P. was conducted by BOPT (ER) in collaboration with the establishments as given below :-

Sl. No	Name of the Organisations	C.G.P. held on
01.	B.S.N.L. (W.B. Circle) – West Bengal	26.04.2012 27.04.2012
02.	New M.G. Yo World – West Bengal	02.05.2012
03.	Public Works Department – West Bengal	28.06.2012 29.06.2012
04.	Cynosore Auto Centre – West Bengal	03.08.2012
05.	Neosa Electronics Ltd. – West Bengal	13.08.2012
06.	Habra Municipality	28.08.2012
07.	South Eastern Railway – West Bengal	13.09.2012 14.09.2012
08.	Public Works Department (Electrical Dvn.) – West Bengal	26.09.2012 27.09.2012

Sl. No	Name of the Organisations	C.G.P. held on
09.	Santiniketan Institute of Polytechnic – West Bengal	10.10.2012
10.	Haldia Dock Complex – West Bengal	05.11.2012 06.11.2012 07.11.2012
11.	Garden Reach Shipbuilders & Engineers –West Bengal	20.11.2012 21.11.2012
12.	Rifle Factory – West Bengal	13.12.2012 14.12.2012
13.	B.S.N.L. (Calcutta Telephone) – West Bengal	18.02.2013 19.02.2013

11.2 Meet the Apprentices Programme (M.A.P) :

Meet the Apprentice Programme were arranged at various establishments in eastern region where Engineering Graduate/Technician and Technician (Vocational) apprentices were undergoing training. All the apprentices undergoing training in the establishment, officers of the training establishments participated in the programme. The main purpose of M.A.P was to interact with the apprentices so as to know their activities during training period, effectiveness of the training programme, problems, if any being faced by the apprentices or by the training departments etc. and to find out remedial measures, if any, and to overcome such problems.

During the year under report the following 26 (Twenty Six) M.A.P.s were conducted on the dates mentioned against each :-

Sl. No	Name of the Organisations	M.A.P. held on
01.	All India Radio – Cuttack, Orissa	07.05.2012
02.	Jana Seva Kendra – Orissa	17.05.2012
03.	Central Rural Development – Orissa	17.05.2012
04.	Shakti Sugar -Orissa	18.05.2012
05.	Hindustan Motors – West Bengal	23.05.2012
06.	Development Consultant (Pvt.) Ltd. – West Bengal	24.05.2012
07.	Air India Ltd. – West Bengal	25.05.2012
08.	Garden Reach Shipbuilders & Engineering Ltd. – West Bengal	27.06.2012
09.	R.D. Motors Pvt. Ltd. – West Bengal	04.07.2012
10.	DISA – Orissa	13.09.2012
11.	Exide Industries Ltd.	19.12.2012
12.	Up to Date Foundations Computer Centre -	06.12.2012
13.	Bio- Kem Pathology	06.12.2012
14.	Unque Info. Tech.	06.12.2012
15.	Bhola Wearing Centre	06.12.2012
16.	Diya Dyeing Centre	06.12.2012
17.	Vinay Automobiles	06.12.2012
18.	Sai Auto Repairing & Service Centre	06.12.2012
19.	Adarsh Life Care Hospital Pvt. Ltd.	30.12.2012

Sl. No	Name of the Organisations	M.A.P. held on
20.	TCS Limited – West Bengal	07.01.2013
21	West Bengal Comprehensive Area Development Authority – West Bengal	24.01.2013
22.	Adarsh Life Care Hospital Pvt. Ltd. – Bihar	01.02.2013
23.	Royal Sundaram Alliance Insurance Co. Ltd. – West Bengal	06.02.2013
24.	Hindustan Aeronautical Limited – West Bengal	06.03.2013
25.	RWS&S Mechanical Division - Orissa	20.03.2013
26.	Lal Bahadur Institute for General Health & Training – Orissa	22.03.2013

11.3 SC/ST/OBC/Women engaged for training during the year 2012-13 :

Board of Practical Training (E.R.) has been making best efforts to engage as many SC./ST./OBC/Women eligible candidates as possible for training at many establishments in Eastern Region. Accordingly, they were sponsored in large numbers to various establishments to undergo one year Apprenticeship Training under the Act. During the year under report, 364 (Three Hundred Sixty Four) SC, 236 (Two Hundred Thirty Six) ST, 221 (Two Hundred Twenty One) OBC and 2990 (Two Thousand Nine Hundred Ninety) Women candidates were enrolled and engaged in various establishments.

Since candidates belonging to SC/ST/OBC categories are finding easier opportunity in employment due to their reservations as prescribed by the Govt., thus candidates of these categories getting enrolled with the Board for apprenticeship training is always limited.

11.4 Seminar & Group Meetings Conducted :

- 11.4.1 Board of Practical Training, Eastern Region in association with the Directorate of Technical Education and Training, Cuttack, Odisha organized Industry Institute Interaction Meet on 19/06/2012 at Bhubaneswar. The meeting was conducted under the Chairmanship of The Commissioner-cum-Secretary, E&TE&T and Chairman, SCTE&VT. Representatives from reputed establishments viz. NALCO, HAL, OPTCL, BSNL, Hindalco Industries, RCCTC, Jindal Steel and Power, All India Radio, Global Coal & Mining Neelachal Ispat Nigam Ltd, STPI, East India Minerals, Sarada Mines, Arya Iron & Steel , Shri Mahaveer Ferro Alloys, NIT Rourkela etc. and Principals and Training and Placement officers (TPO) of various Polytechnics and Degree Engineering Colleges etc. attended and actively participated in the program. Detailed discussions were made and resolutions were adopted in regards to updation of the curriculum of the technical students, coverage of IT/software industries under The Apprenticeship Training Scheme and providing more weightage to the Proficiency Certificate of Apprenticeship Training for the purpose of employment in different establishments.
- 11.4.2 This Board, in association with Directorate of Science and Technology, Govt. of Jharkhand organized a Group Meeting with the Authorities/ representatives of Various State Govt. Departments of Jharkhand on 21st August 2012 in the Chamber of The Additional Chief Secretary, Department of Science and Technology, Govt. of Jharkhand. The main objective of

the Group Meeting was to discuss various issues related to the one year apprenticeship training of freshly passed out degree and diploma holder engineers in the state of Jharkhand in various State Govt. Departments of Jharkhand & in laboratories of Government & Autonomous Institutions within the Department of Science & Technology, Govt. of Jharkhand. Director & Deputy Director of Office of the Directorate of Science and Technology, Govt. of Jharkhand, Engineer-in-Chief-Secretary (Technical), Public Health Engineering Department, Govt. of Jharkhand, Engineer-in-Chief-Secretary (Technical), Building Construction Department, Govt. of Jharkhand, Chief Engineer-II & Executive Engineer, Water Resources Department, Govt. of Jharkhand and Asst. Director, BOPT-ER attended and actively participated in the program. During the discussion in the meeting, it was unanimously opined by the representatives of the establishments that the minimum rate of stipend prescribed by the Ministry in the present scenario is low and needs to be revised at the earliest.

- 11.4.3 This office, in collaboration with Directorate of Higher & Technical Education, Govt. of Meghalaya organized an Industry Institute Interaction Meet at Shillong Polytechnic on 23.08.2012 to discuss various issues pertaining to one year apprenticeship training of Degree/Diploma holder engineers of the state of Meghalaya in different establishments under The Apprentices Act, 1961 as amended in 1973 and 1986. The Joint Director, Higher & Technical Education and Principal, Shillong Polytechnic kindly presided over the meeting and delivered welcome address. In the meeting different provisions of The Apprentices (Amendment) Act, 1973 & 1986 were discussed with all the training establishments and important inputs were received from the training establishments for further improvement in the system.
- 11.4.4 Board of Practical Training, Eastern Region in association with Regional Office of Vocational Education, Bhubaneswar Region, Odisha organized Training and Placement officers (TPO) and Principals Meet at Bhubaneswar, Odisha on 12/09/2012 to discuss various issues pertaining to one year stipendiary apprenticeship training of 10+2 Vocational pass outs. The meeting was chaired by The Commissioner-cum-Secretary, Higher Education Department Govt. of Odisha. Principals and Subject Teachers of various 10+2 Vocational Colleges along with the officers of Directorate of Vocational Education, Govt. of Odisha actively participated in the program. Detailed discussion on various aspects of Apprenticeship Training Scheme under the Act was made during the meeting and it was opined by the participants that the industries should define skill sets requirement for 10 (+2) vocational pass out students in their establishments so that such students are happily accepted by the training establishments for providing training. It was also opined that the amount of stipend needed to be increased similar to the increment under the minimum Wages Act.
- 11.4.5 Board of Practical Training, Eastern Region in association with the Regional Office of Vocational Education, Sambalpur, Odisha organized Training and Placement officers (TPO) and Principals Meet at Bhubaneswar, Odisha on 14/09/2012 at Conference Hall, Dr. P.M. Institute of Advanced Study in Education, Sambalpur, Odisha to discuss various issues pertaining to one year stipendiary apprenticeship training of 10+2 Vocational pass outs. The meeting was conducted under the Chairmanship of the Jt. Director, Directorate of Vocational Education, Govt. of Odisha. Principals and Subject Teachers of various 10+2 Vocational Colleges along with officers of Directorate of Vocational Education, Govt. of Odisha participated actively in the program. It was resolved that the Sambalpur region is surrounded

with more Industries and the 10+2 Vocational pass outs should utilize this opportunity for Apprenticeship Training. The amount of stipend may be increased and linked with the Minimum Wages Act.

- 11.4.6 This Board, in association with Directorate of Science and Technology, Govt. of Bihar organized a Group Meeting with the Principals/ representatives of various Government & Autonomous Institutions of state of Bihar. Sri Arun Kumar Singh, IAS, Principal Secretary, Dept. of Science & Technology, Govt. of Bihar chaired the said meeting on 12th March 2013. The main objective of the meeting was to discuss the various issues related to engagement of freshly passed out Engineering Degree/ Diploma holders as Graduate Apprentices/ Technician Apprentices under Apprentices (Amendment) Act 1973 & 1986, in various laboratories of Government & Autonomous Institutions and in State Govt. Departments of Bihar under the Department of Science & Technology, Govt. of Bihar. Discussions were made in detail on the issue of provisions of stipendiary fund to the training establishments of State Govt. of Bihar. It was decided in the meeting that State Govt. of Bihar would immediately take-up the matter with the Finance Department of Government of Bihar for allocation of required budget to enable the training establishments to pay the stipend to the apprentices.

12.0 Placement of Technician/Vocational Apprentices

12.1. Efforts made.

Like previous years, efforts were made by this Board for more effective implementation of the provisions of The Apprentices (Amendment) Act, 1973 & 1986 for the training of passed out students of Higher Secondary (Vocational) system from different schools located in different States of Eastern Region. This Board contacted different schools for getting bio-data of students and different organizations were visited for procurement of training seats etc. In this connection a new idea was introduced for providing more easier method for the students to enroll at BOPT for apprenticeship training. Enrolment cards of post card size in three different colours (Green for degree, pink for diploma and yellow for H.S.-Voc) were provided by this Board to all the passing students through the Head of their Institutions. In turn the response shown by the H.S.(Voc) passed out students in particular by sending their filled in post card for enrolment was very much encouraging.

For the engagement of H.S. (Vocational) passed outs as Technical (Voc) apprentices in Life Insurance Corporation of India, in East & East Central Zone advertisement was made inviting applications from the aspirants. On receiving the applications from the interested passed out H.S. (Voc) students, their particulars were sent to various Divisional offices of the Life Insurance Corporation of India under East & East Central Zone for the purpose of engagement as apprentices under the Apprentices Act.

Apart from the above, the Board also participated in activities like career fairs to disseminate information on this scheme among the stake holders. With a view to create an awareness amongst the stake holders in respect of the scheme, the Board is preparing a video documentary film for screening in most of the programmes conducted by the Board. For popularity of the scheme, pamphlets, posters, success stories of ex-apprentices already in service or running their

own business received as feed-back and developed by the Board were also distributed during the programmes. The on line e-governance web portal (www.bopter.com) has been the mile stone in the achievement of the Board which has enabled the Board to reach to various stake holders particularly the aspiring students residing in the far North Eastern States of India. The Board also up graded its website www.bopter.gov.in in Hindi to fulfill the compliancy of implementation of Rajbhasa.

12.2 Follow up of Training.

Once the Engineering Graduate/Technician/Technician (Vocational) apprentices are engaged under the Act, the training establishments are required to prepare a programme of training for them. The various departments/sections in the training establishments are considered before the programme is approved for training in the individual establishments. During the training, the apprentices are clearly given a brief orientation of overall work of the establishments as first step in the programme. Then the apprentices spend a specified period in each department/sections where he is attached to a supervisor as per the programme. As there are much variations in the set up of various establishments, no single programme is common for all the establishments.

To help the employers' in preparation of the training programme, this Board has prepared training manuals for Petroleum & Oil Refineries and for Pulp & Paper Industries. These manuals helped the training establishments to prepare their own programme with suitable modifications to cater the local conditions of the establishments.

The progress of each apprentice is assessed by the employer and at the end of each quarter a report is submitted to the Board in the form prescribed under The Apprenticeship rules. The report gives the details of the area of training during the quarter, aptitude of trainees, performance, short comings etc., and the assessment of the training establishments on the overall training and skill development of the trainee. A close watch is kept on the progress and proper communication system is maintained with the trainees so that, any lapses on their part may be corrected in time. In fact, the payment of stipend to the apprentices is subject to his progress being satisfactory.

Officers of the Board visit training establishments to follow-up the progress of the training under the Act. During their visits meetings are held with the training staffs, the supervisors and the apprentices. In the 'Meet the Apprentices Programme', difficulties if any, are also discussed and sorted out.

13.0 Performance in Hindi during the Year

During the year 2012-13, Hindi works were carried out by this office according to the directives received from the Ministry from time to time. Hindi Implementation Committee meetings were held in every quarter, and recommendations were made for progress of hindi works in the office. Hindi Workshops were also held in every quarter for improving the working ability of the employees.

During the Hindi Pakhwara, Hindi Essay Writing competition and Hindi Debate competition were organized on 14th September and 28th September, 2012 respectively by this office. Throughout the year Hindi works done by the employees were also assessed by this office. Based on the performances, employees holding the first four positions in each competition were given cash prizes and others were given consolation prizes as well. Officers from Govt. of India, Ministry of Home Affairs, Department of Official Language, Kolkata were invited and were happy to note the activities of this office.

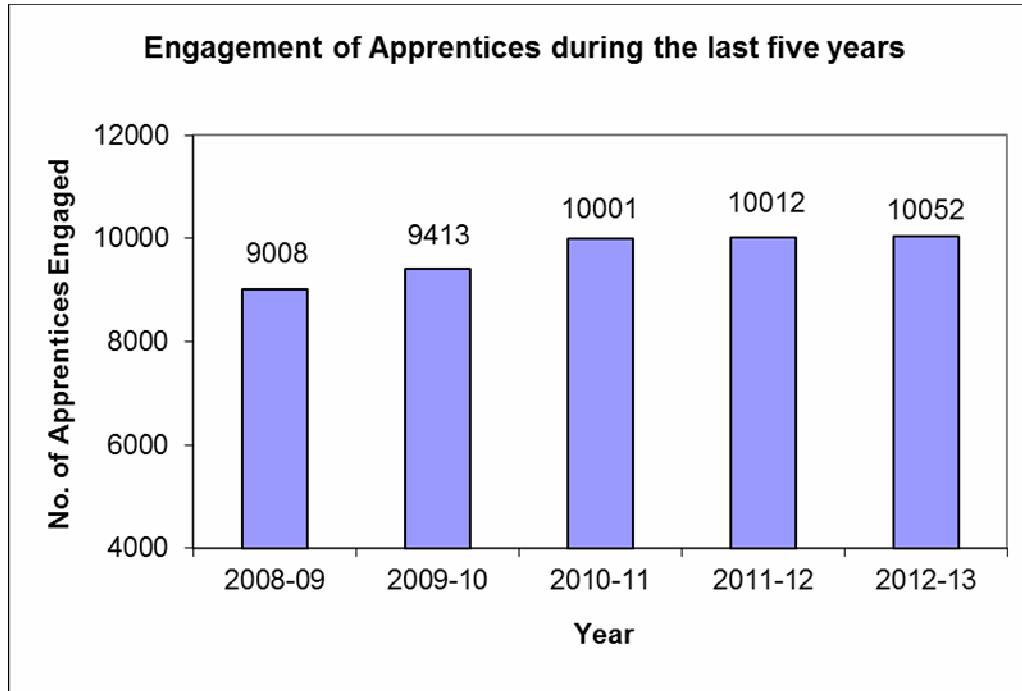
14.0 NATIONAL TECHNICAL MANPOWER INFORMATION SYSTEM

During the year 2012-13, the National Technical Manpower Information System (NTMIS) Nodal Centre at BOPT (ER), Kolkata did not receive adequate fund as per requirement from AICTE/IAMR to meet up the expenses for sending questionnaire and paying visit to different establishments located in the Eastern Regional States to collect data for the year 2011-12. The short fall in the funds were meet up only for committed expenses through transfer of fund on temporary loan basis from accounts of the Board.

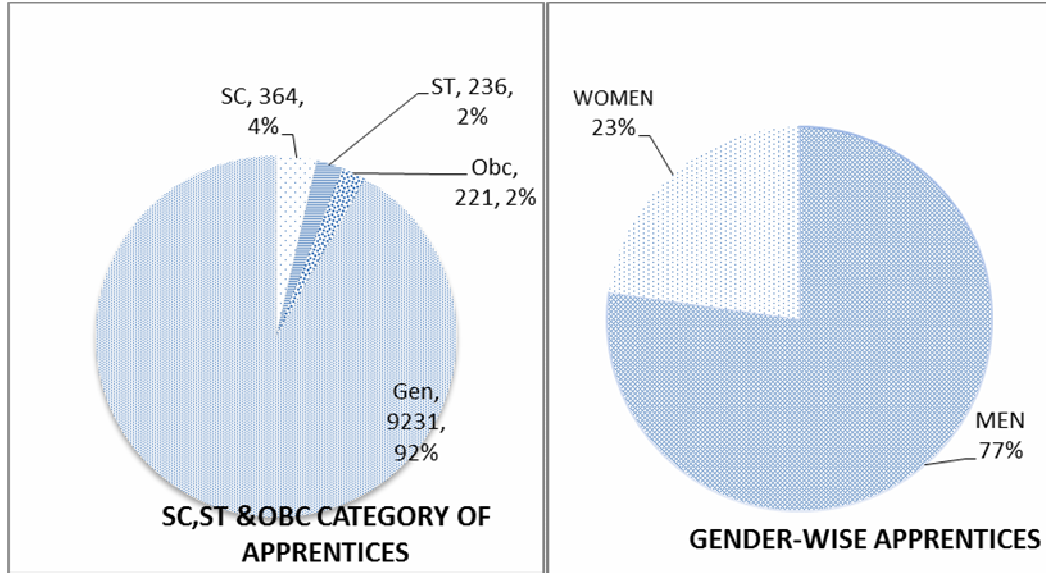
TABLE - V**STATE-WISE POSITION OF STUDENTS ELIGIBLE Vs. SEATS NOTIFIED
AGAINST SEATS UTILISED FOR THE YEAR 2012-13**

STATE	NO. OF STUDENTS ENROLLED FOR APPRENTICESHIP TRAINING				SEATS NOTIFIED				SEATS UTILISED			
	GRAD	TECH	TECH (V)	TOTAL	GRAD	TECH	TECH (V)	TOTAL	GRAD	TECH	TECH (V)	TOTAL
ASSAM	78	163	4	245	140	352	11	503	72	152	10	234
BIHAR	7	4	2425	2436	16	49	2273	2338	7	4	2395	2406
JHARKHAND	261	403	110	774	164	306	123	593	253	366	110	729
ORISSA	2474	950	378	3802	1300	1070	500	2870	2474	930	378	3782
WEST BENGAL	2425	523	876	3824	2995	1311	622	4928	2261	398	130	2789
MEGHALAYA	--	2	--	2	28	81	7	116	--	2	--	2
TRIPURA	30	17	--	47	123	188	--	311	30	17	--	47
MANIPUR	4	13	--	17	28	99	--	127	4	13	--	17
NAGALAND	--	--	--	0	25	112	--	137	--	--	--	0
ANDAMAN & NICOBAR ISLANDS	6	4	--	10	41	112	4	157	--	2	--	2
ARUNACHAL PRADESH	--	--	--	0	57	26	--	83	--	--	--	0
MIZORAM	--	35	--	35	--	189	--	189	--	35	--	35
SIKKIM	9	--	--	9	20	6	222	248	9	--	--	9
TOTAL	5294	2114	3793	11201	4937	3901	3762	12600	5110	1919	3023	10052

GRAPH SHOWING UTILISATION OF TRAINING SEATS



GRAPH SHOWING UTILISATION OF TRAINING SEATS



APPENDIX-I**LIST OF BOARD MEMBERS**

SL. No.	Name, Designation and Address of the Members	Nominee of
1.	Shri Harsh K Jha, Chairman, BOPT (ER) & Managing Director, Tata Metaliks Ltd., Tata Centre, 10 th Floor 43, Jawaharlal Nehru Road Kolkata – 700 071	Ministry of Human Resource Development (Department of Higher Education) Govt. of India. .w.e.f.: 30.11.2011
2.	Shri N. Mohan Das, Director (T) Shri Dalip Kapur Deputy Secretary (T) Ministry of Human Resource Development, (Department. of Higher Education) Government of India, Shastri Bhavan, Sec. TS.VII, New Delhi-110 001	Ministry of Human Resource Development (Department of Higher Education) Govt. of India
3.	Shri R.N. Lahiri, Managing Trustee and Member Secretary Batanagar Education & Research Trust 1/1/1, Jodhpur Park, Kolkata - 700 068 West Bengal, India	E.R.C. of A.I.C.T.E.
4.	Sri Sandeep Dhir Chief – Employee Training & Development, SNTI M/s Tata Steel Ltd., N Road, PO - Bistupur, Jamshedpur-831001. Jharkhand.	Iron & Steel Industry in Private Sector
5.	Commodore Ratnakar Ghosh, IN (Retd.) Director (Shipbuilding) Garden Reach Shipbuilders & Engineers Ltd. 43/46, Garden Reach Road Kolkata – 700 024.	Public Sector Undertaking
6.	Shri B.P. Lenka, Chief Manager (HR-Training) Hindustan Aeronautics Limited, (Engine Division, Koraput) P.O. Sunabeda – 763 002 District- Koraput, Orissa	Public Sector Undertaking
7.	Chief Personnel Officer South Eastern Railway, 11, Garden Reach Road Kolkata – 700 043.	Railways
8.	Prof. Ajay Chakrabarty Vice-Chancellor, Birla Institute of Technology, Mesra, Ranchi – 835 215.	Head of the Technical Institution (Degree level)

9.	Shri A.K. Tripathi, Principal, Rajiv Gandhi Govt. Polytechnic, Department of Education, Vivek Vihar, Itanagar – 791116. Arunachal Pradesh.	Head of the Technical Institution (Diploma level)
10.	Dr. Chandidas Saha, FIE 2A, Shantiniketan Apartment, AE-4, Rabindra Pally P.O. Prafulla Kanan Kolkata – 700 101.	The Institution of Engineers (India)
11.	Shri Dilip Sengupta General Manager – HR Tata Motors Limited Apeejay House, 5 th Floor 15, Park Street Kolkata -700016.	Confederation of Indian Industry (ER)
12.	Nomination awaited.	Confederation of Indian Industry (ER)
13.	Director Directorate of Technical Education & Training, Govt. of Orissa, Killa Maidan, Buxi Bazar Cuttack-753 001	Govt. of Orissa
14.	Dr. Atul Bora Director of Technical Education Govt. of Assam, Kahilipara, Guwahati-19.	Govt. of Assam
15.	Dr. Dhruv Prasad Director Department of Science & Technology Govt. of Bihar, Technology Bhavan, Bailey Road, Patna – 800 015 Bihar	Govt. of Bihar
16.	Nomination awaited.	Govt. of West Bengal
17.	The Director-In-Charge Directorate of Vocational Education Govt. of Odisha, Siksha Soudh, Unit –V, Bhubaneshwar – 751001, Odisha	Co-opted member
18.	The Director, Directorate of Secondary / Vocational Education, Government of Bihar, Bikash Bhavan, New Secretariat, Bailey Road, Patna – 800 015.	Co-opted member
19.	Shri S.M. Ejaz Ahmed, Director, Board of Practical Training (ER), Block – EA, Sector – I, Salt Lake City, Kolkata – 700 064	Member-Secretary

APPENDIX-II**A. Central Selections organised by BOPT (ER) at its premises to select apprentices (Degree, Diploma) for undergoing training in different organisations:**

Sl. No.	Name of the Establishment	Date	No of Days	No. of Candidates		
				Called	Appeared	Selected
01	BSNL (WB Circle) – West Bengal	26/04/2012 27/04/2012	2	168	68	60
02	New M.G. Yoworld– West Bengal	02/05/2012	1	35	13	3
03	PWD Building – West Bengal	28/06/2012 29/06/2012	2	113	46	25
04	Cynosure Auto Ltd. – West Bengal	03/08/2012	1	32	14	9
05	Neosa Electronics Pvt. Ltd. – West Bengal	14/08/2012	1	88	42	15
06	Habra Municipality – West Bengal	28/08/2012	1	25	6	3
07	S.E. Railway – West Bengal	13/09/2012 14/09/2012	2	113	52	35
08	P.W.D. Electrical Dvn. – West Bengal	26/09/2012 27/09/2012	2	140	65	40
09	Haldia Dock Complex – West Bengal	05.11.2012 06.11.2012 07.11.2012	3	172	92	27
10	Garden Reach Shipbuilders & Engineering – West Bengal	20.11.2012 21.11.2012	2	184	98	75
11	Bally Municipality – West Bengal	03.12.2012	1	32	12	4
12	Rifle Factory – West Bengal	13.12.2012 14.12.2012	2	78	49	31
13	B.S.N.L. – Calcutta Telephones West Bengal	18.02.2013 19.02.2013	2	114	47	47
14	Chittaranjan Locomotive Works – West Bengal	18.03.2013 19.03.2013	2	154	69	50
15	Kolkata Metropolitan Dev. Authority – West Bengal	25.03.2013	1	57	30	20
TOTAL			25	1505	703	444

B. At Establishment Premises (2012-13)

Sl. No.	Name of the Establishment	Date	No of Days	No. of Candidates		
				Called	Appeared	Selected
01	OPTCL, Bhubaneswar – Orissa NALCO BSNL CESU	17/04/2012	1	305	91	90
02	NALCO, Bhubaneswar – Orissa	20/03/2013	1	300	61	57
TOTAL			2	605	152	147